



## **National Memorial Arboretum Role Description Weekend Grounds Volunteer**

### **What is the National Memorial Arboretum?**

The National Memorial Arboretum in Staffordshire is the UK's year-round Centre for Remembrance; it is a place which helps people to reflect and to be inspired, a place where they can celebrate lives lived and commemorate lives lost in service. Located in the heart of the country, in the National Forest, with approximately 25,000 maturing trees and over 400 memorials across a 150-acre site, the Arboretum is a beautiful and lasting tribute to those who have served, suffered and sacrificed on behalf of the Nation.

### **What does a Grounds Volunteer do?**

Grounds Volunteers undertake a wide variety of tasks to support the grounds maintenance and gardening team, producing high standards of grounds and garden maintenance. Supply basic information and direction around the site to visitors and act as an ambassador for the Arboretum.

### **Typical activities as a Grounds volunteer:**

- Weeding/Edging/Leaf Collecting/maintaining the site.
- Assisting with woodland compartment maintenance – Crown lifting, removal of dead, dying, diseased, and damaged branches, ensuring site is safe for visitors and helping to improve air flow within woodland areas.
- Planting, Mulching, Pruning
- Cleaning Plaques, Benches, Shelters, Signs, and Memorials
- Litter picking and removing other debris.
- Invasive weed control

### **This may suit people who:**

- Have an interest in Horticulture and Arboriculture
- An active lifestyle
- Enjoy and thrive working in teams and meeting people from a wide range of backgrounds.
- Pleasant and friendly manner and a desire to provide great support in all that you do.
- Comfortable working in an outdoor environment and in all weather conditions
- Would like to use existing skills and develop new ones.

### **Time commitment:**

- A regular Weekly or Monthly commitment of time

### **In return for your commitment, you will receive:**

- Day-to-day support and training from other members of the team and a chance to build on existing skills and develop new ones.
- An opportunity to meet new people and undertake interesting and rewarding duties.
- Access to the electronic Volunteer portal 'Better Impact'
- Weekly internal newsletters 'Newsleaf' and invitations to quarterly team presentations
- 50% discount in our Restaurant when on duty (special terms apply) and free tea & coffee

- 10% discount in our Gift Shop
- Free car parking (for use when on or off duty)
- Invitations to team social events
- Volunteer Uniform
- Travel Expenses - Mileage at 0.45p mile between home and the Arboretum will be reimbursed up to a maximum of 60 miles, per return journey, for each volunteering duty day.

### **Our values and behaviours**

- Service, Collaboration, Passion, Excellence, Valuing our People

All member of our team you are asked to adhere to our values and behaviours and all volunteers are asked to sign a volunteering 'agreement'.

This role is purely voluntary, and this arrangement is not meant to be a legally binding one or an employment contract.